Zubair Saleem

✉Address: Flat no.H-25/8 Federal Capital Area Liaquatabad no.4 Karachi.
Mailing Address : z4zubair1111@Gmail.Com
✆Contact #0342-2341229/0330-8588217

Career Objective:

To find a suitable position that will utilize my abilities, providing a challenging work environment and where my contribution would allow or positive growth within an organization.

Personal Information:

- Father's Name : Muhammad Saleem
- Date of Birth : 02-01-1991
- D/PRC : Sindh
- C.N.I.C No : 42101-9976952-9
- Nationality : Pakistani
- Religion : Islam
- Gender : Male
- Marital Status : Married

Academic Qualification:

- ✓ Matriculation in (Science) Board of Secondary Education Karachi in 2009.
- ✓ Intermediate in (Accounts) Board of Technical Education Karachi in 2011.

Working Experience:

- 06 Years working experience in SMBB Institute of Trauma Karachi.

Computer Skills:

- Complete Command on M.S Office & Documentation.
- Printing & Scanning Documentation.

Skill Highlights:

- Excellent Oral and Written Communication & Negotiation Skills.
- Ability to work with in Multi-Cultural and Diverse People Environment.
- Self-Motivator and Capable of Handling Responsibilities and Allocating Duties.
- Strong Analytical and Inter-Personal Skills.
- Likable, Efficient, Aggressive and Hardworking.
- Strong Analytical, Problem Solving and Handling Capabilities.

Extra Curricular Activities:

Keep myself update about current affairs.
Social Networking.
Reading Books